

Number all the right hand pages of your Lab book in the upper right-hand corner. Create a table of contents for your lab book on page 1. For instance,

Experiment No.	Experiment Name	Pages

Each lab record should include the following items:

1. Date
2. Title/Experiment name
3. Partner(s) name(s),
4. A statement of the objective of the experiment
5. Equipment
6. Component(s)
7. Data
8. Table (s)
9. Graph (s)/Figure (s)
10. Calculations, if need
11. Conclusion and discussions