Society of Environmental Scientists
Constitution

I. Name:
The official name of the club shall be The Society of Environmental Scientists.

II. Purpose:
The Purpose of The Society of Environmental Scientists is to raise awareness on campus and in the community on environmental issues, as well as an improved knowledge and understanding of basic environmental ideas and concepts. Also to build community based around these ideas.

III. Membership:
A. Membership in this club shall be open to all Undergraduate University of Massachusetts Lowell students who pay the Student Activities Fee. To be a “voting member,” one must pay the activities fee and satisfy attendance requirements. Officers must attend all meetings unless excused, and non-officer members, both voting and non-voting, must attend at least two “activity/action” meetings per semester to remain a member.

B. Other members of the University community may be affiliated with the club as non-voting members but may not serve as officers in an undergraduate organization.

IV. Quorum Requirements:
To conduct business, including running an official business, there must be at least sixty percent of official voting members present.

V. Election of Officers:
A. Officers are elected by receiving the majority of a vote by voting members after delivering a speech on their qualifications as officer. Voting will occur annually toward the end of Spring semester.

B. Notification of all club elections should be posted at least three days in advance via email to all members and in the university newspaper.

VI. Executive Board:
The Executive Board includes a President, Vice President, Treasurer, and Secretary.
A. President:
Powers and Duties: To conduct business within the club and manage activities, fundraising trips, and overall coordination of the club.
VI. B. Vice President:

Powers and Duties: To conduct business of “public relations,” such as awareness of the campus and community through newspaper, radio, commercial, etc… Another duty is to conduct business and manage club in absence of President, and be officer in charge of raising awareness committee.

C. Treasurer:

Powers and Duties: Keep records of money in/out, plan and balance budget, approve all activities and trips for spending within the budget.

D. Secretary:

Powers and Duties: To write and distribute club notifications and letters to Associated organizations, as well as keep records of club activities, meetings, and accomplishments, and write proposals of activities submitted in outline form by committees.

VII. Committees / Subcommittees: All members may partake in activities of any committee listed below. Each committee must have at least three members participating at any given time.

A. 1. Activities or “Action” committee: The committee listed will plan and organize the activity for the weekly session. The activity must be approved by the treasurer before it takes place. The activity must have a typed proposal (typed by the secretary after his/her receipt of an outline) that is given to all existing members of the club before an activity can take place, to be discussed during the weekly “plan” meeting. Activities are open for discussion and modification by all members of the committee upon agreement. The discussion of the following weeks’ activity will take place at the weekly “plan” meeting.

2. Fundraising committee: The committee listed will focus their efforts on raising funds for the club, through whatever means possible. All fundraising efforts must have a written proposal (typed by the secretary after receipt of an outline) to explain the purpose and action fundraising. Fund raising proposals will be discussed during the weekly “plan” meeting. Any materials needed for purchasing in order to fundraise must be approved by the treasurer before the fundraising activity takes place. Fundraising will take place outside of “action” and “planning” hours, on the time of the fundraising committee.

3. Trips committee: The committee listed will focus on the planning, time budgeting and organizing of trips. All trips must have a written proposal (typed by the secretary after his/her receipt of an outline) explaining the cost, time, and purpose of the trip, to be discussed during the weekly “plan” meeting. The cost of the trip must be approved with the treasurer before organizing. Any excursion as a club to location with or without the intention of improving the environmental health of that area will be considered a trip. Trips do not need to be approved by all members of the club, though if a voting majority disproves the trip, a new trip must be considered.
4. Raising Awareness committee: The committee listed will be focus on spreading awareness of environmental current events, club activities, and environmental knowledge in general on campus and in the community. All awareness material for purchasing must be approved by the treasurer, include a proposal (typed by the secretary after receipt of an outline), and discussed with the Vice President at the weekly “plan” meeting.

B. Temporary committees may be created at the discretion of the organization and must consist of at least three (3) members.

VII. Meetings
A. Meetings will consist of a weekly “plan” to review and pass all proposals made by the committees. Proposals must be passed by a two-thirds (2/3) majority vote. Also, a weekly “action” meeting will take place for the planning of the club, according to the most opportune time for all members. Any members who cannot attend the meeting may either contact the President or Secretary for information regarding the club’s status.

B. Notification of all club meetings should be posted at least three (3) days in advance of the meeting in the university newspaper.

IX. Club Advisor
An advisor shall be chosen from the University of Massachusetts Lowell faculty or staff. The advisor must be employed full time by the University.

X. Amendments
The Club Constitution may be amended by two-thirds (2/3) of the voting members. Any voting member may propose an amendment that will then be voted on at the following general meeting, after which accepted amendment will be submitted to the Student Senate for approval and adoption. The amendment shall not go into effect until adoption by the Senate.

XI. Impeachment of Offices:
A. Vote to Impeach and Bring to Trial:
At any time, any club member may call for a vote of impeachment of club officers. If the vote is greater than 30% if the voting body of the club, the said officer shall be brought to trial. At such time a committee shall be set up to investigate the charges against the said officer. Charges for impeachment may include acknowledged deviation from this constitution and it’s policies.

B. Trial Procedures:
The Trial Committee selected to investigate the charges shall be impartial and give all views of their investigation to the club at the trial, after which a vote for impeachment shall be taken.

C. Vote to Convict:
The vote to convict for impeachment must be two-thirds (2/3) of the voting Membership of the club at a meeting with the vote for impeachment on the agenda. If a two-thirds (2/3) vote for impeachment is
not achieved, the impeachment fails and the said officer is released of all charges.

D. The impeachment process may be overseen by the S.G.A if so decided during the Vote to Impeach and Bring to Trial (Article XI, Section A).

XII. Bylaws:
Bylaws may be proposed by any member of the club and require a two-thirds (\(\frac{2}{3}\)) vote of the total voting members of the club to take effect. The membership of the club must be notified in advance of the pending Bylaw charge.

XIII. Hazing Policies:
All clubs shall follow Chapter 269 of the General Laws, Section 17, 18, and 19. This act prohibits the act of hazing; no clubs shall haze in any way.

XIV. Governing Policies:
The University Student Conduct Code and Judicial Process shall govern all clubs.

XV. Power of Restriction:
The power to restrict a club’s fund or representative event is to be held by the Student Senate. All decisions are to be made after a thorough investigation by an Appointed committee with cooperation from the S.G.A.

XVI. Ratification of this Constitution:
A. After this constitution has been revised, it must be approved by at least a two-thirds (\(\frac{2}{3}\)) vote of all voting members of the organization.
B. It must then be approved by the Finance Committee.
C. It will finally be approved by the S.G.A, after which the constitution takes effect.
D. This Constitution must be resubmitted to the Finance Committee every three (3) years. Failure to do so will result in the status of “inactive” for the organization. If significant changes are made, before resubmitting to the Finance Committee, the constitution must be approved by the governing body of the organization, as stated in Article XVI, Section A.