

GROUP PRESENTATION EVALUATION SHEET

Group _____ Topic _____ Start/Finish Time _____

5: Excellent 4: Above Average 3: Average 2: Below Average 1: Insufficient

PRESENTERS (Place overall rating of each presenter next to name)							
1.	2.	3.					
4.	5.						
			5	4	3	2	1
SECTION 1 - ORGANIZATION/CONTENT							
1. Introduction/Overview (Introduction of group/topic; easy to follow, made sense, etc.)							
2. Clear thesis statement (X2)							
3. Key issues/points identified & discussed (X3)							
4. Well-developed main points elaborate & support thesis							
5. Main points arranged of logically							
6. Conclusion summarizes main points & thesis							
Section 1 Subtotal (45 pts. max.)							
SECTION 2 - APPROPRIATENESS							
7. Attire: neat & presentable							
8. Use of language appropriate for topic, audience, & occasion							
9. Maintains audience interest in topic							
10. Adapts material to the audience's understanding of the topic							
Section 2 Subtotal (20 pts max.)							
SECTION 3 - DELIVERY							
11. Eye contact established & maintained with audience							
12. Clear articulation, rate of speech, & volume							
13. Evidence of rehearsal							
14. Confident & comfortable with topic							
Section 3 Subtotal (20 pts max.)							
SECTION 4 - VISUAL AIDS							
15. Well designed & presented (legible, no spelling errors, pertinent to the topic being presented, etc.)							
16. Assisted audience understanding							
Section 4 Subtotal (10 pts max.)							

SECTION 5 - Q & A					
17. Answered questions thoroughly	(5 pts. max.)				
TOTAL					

Additional comments & suggestions: